

GENERAL PRACTITIONERS CHAMPIONING PERINATAL CARE: FINANCIAL CONSTITUTION

BANKING ARRANGEMENTS

- The GPCPC bank account is NatWest Business Community Account.
- The Treasurer will be the named significant controller of the account.
- The signatories will be the Chair, Co-chair or Deputy Chair, Treasurer and Secretary.
- All electronic payments and cheques must be authorised by at least two of the designated signatories.

FINANCIAL RECORDS AND CONTROLS

- It is the Treasurer's responsibility to maintain accurate records of all income and expenditure.
- A brief financial report, including income and expenditure, must be provided at each Board meeting.
- All financial records including bank statements and receipts, must be available for inspection by any Board member upon request.

INCOME AND EXPENDITURE

- All funds raised or received must be used solely for the purposes outlined in the constitutional aims (see section 2 of the constitution). This can include, but is not limited to, website fees, organisational representation, external speakers for educational events and the development of resources for our members.
- By prior agreement from the Board, Board members may be reimbursed for "out of pocket" expenses incurred on behalf of GPCPC, where receipts are provided.

FUNDRAISING

- Currently GPCPC membership is free to all members; this may be subject to change.
- Options for charity and community interest grants will be explored annually by the fundraising subgroup.
- The Board shall leverage its collective expertise to offer representation and strategic counsel. Whilst these services may be provided on a pro-bono basis, the Board retains the authority to establish fees for such services as a revenue-generating activity.

ANNUAL ACCOUNTS AND INSPECTION

- Financial Year runs from 1st November to 31st October.
- An annual financial statement must be prepared and presented to GPCPC members at the AGM.

BOARD CHANGES OR DISSOLUTION

- To change the signatories (such as following the AGM election), an online form needs completing with a copy of the minutes confirming the Board change.
- If it is agreed to dissolve GPCPC, any remaining funds and other assets, after any debts are paid, will be transferred to another community interest group or charity with similar aims. The organisation will be agreed at the meeting which agrees the dissolution. Any assets or funds may not be distributed amongst the Board

This constitution was agreed at the Special General Meeting of GPCPC on 30/06/2026.